



FORM A1

ANNUAL FEE QUOTE FORM - MALTA

PART A - PLEASE COMPLETE THIS PART AND SEND IT TO FBS

Date:

Client name:

Proposed NEW company names:

1.....

2.....

3.....

Detailed description of projected / proposed activities - nature of activities, geographic split, volume and monetary value of transactions {Important note: we will base our fee proposal solely on this information and to apply only to these activities so please provide as many details as possible to help us estimate volume of work}

Value of Assets, Annual Profits and Sales - Revenue (in EURO):

Annual Profits:

Annual Revenue - Sales

Assets:.....

No. of subsidiaries (for holding companies):.....

Items. of real estate (for real estate companies):.....

No. of sales invoices:

No. of purchase / expense invoices:

No. of bank transactions:

Number of clients and currency of transactions:

Number of suppliers and currency of transactions:

Description of activities: nature of activities, geographic split, and other details:

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PART - B

(DO NOT COMPLETE THIS PART)

FEE NOTIFICATION (IN EURO NET OF 18% VAT) relating to your proposed activities as set out above

1. Formation fees - see A below*** - **750 EURO**
2. Disbursements to the Maltese Registry of Companies for the incorporation (no VAT applies) – **420 EURO** (see calculation / analysis on the last page)
3. Minimum paid-up issued share capital – **240 EURO**
4. Annual fees to cover the services set out in B. below – **[...] EURO** - payable **[in advance / in 2 half-yearly installments]**
5. Other Services - see C. below: **[...] EURO**
6. Advance payment needed at the beginning: **[...] EURO**

N.B. YOU WILL RECEIVE A PROFORMA INVOICE FOR SETTLEMENT BEFORE WORK COMMENCES

*** **No charge** for "transfer in" from other MALTESE corporate service providers / accountants / lawyers.

Services covered:

A. Initial services

Formation of Company & full post-incorporation structuring (including one corporate bank account application with a local bank, tax & vat registration, full set of corporate documents).

B. Annual services covered are as below:

- Accounting (as required by law)
- Income Tax Law compliance work (& submission of tax returns)
- Preparation of annual financial statements
- Legal representation - appointment of directors, company secretary, registered office
- Routine corporate services work of small duration (correspondence, filing, bank transfers etc.)
- Maintenance of Statutory books & submission of annual return



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C. OTHER SERVICES

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A. & B. ABOVE ESSENTIALLY INCLUDE ALL ROUTINE WORK REQUIRED BY COMPANY AND TAX LAW FOR NORMAL OPERATION

SERVICES NOT INCLUDED IN OUR PROPOSAL - ADDITIONAL SERVICES - SPECIFIC TRANSACTION - RELATED SERVICES

All other services not specifically mentioned above (VAT and other taxes, payment of all government fees, disbursements, POAs, certifications, legal work, VAT related work tax planning, transaction related work etc.) are to be billed on a proposal basis to be requested beforehand for such work or on an hourly charge basis, as appropriate.

Signatures:

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Aris Kotsomitis
For FOCUS BUSINESS SERVICES (MALTA) LIMITED

FOR INTERNAL USE

AKLTD% : / AMOUNT:..... A: YES / NO

CS%: / AMOUNT:.....

ANNUAL%: / AMOUNT:.....

AKTAX%: / AMOUNT:.....



FORM A1

FORMATION FEE: ANALYSIS

FEE PAYABLE = 1. + 2. BELOW = **1.170 EURO**

1. FULL FORMATION FEE: 750 EURO, WHICH COVERS: FEE FOR ALL FORMATION INCLUDING SECRETARIAL AND LEGAL INCORPORATION WORK, COMPLETING REGISTRAR APPLICATION FORMS, APPOINTING DIRECTORS AND CORPORATE SECRETARY, REGISTERING SHAREHOLDERS AND REGISTERED OFFICE, APPOINTING ACCOUNTANTS/AUDITORS, ATTENDANCE AT MALTESE REGISTRY OF COMPANIES, DRAFTING ARTICLES AND MEMORANDUM OF ASSOCIATION, DISCUSSING AND ASSISTING IN CORPORATE STRUCTURE, ISSUE OF ALL COMPANY REGISTRAR CERTIFICATES IN ENGLISH, ALL POST-INCORPORATION STRUCTURING WORK (ISSUING SHARE CERTIFICATES, PREPARING SHARE REGISTERS, FIRST MINUTES, PROFORMA INVOICES ETC.) INCOME TAX REGISTRATION, VAT REGISTRATION AND OPENING OF A CORPORATE BANK ACCOUNT IN MALTA, FILING COSTS - IN SIMPLE TERMS ALL BASIC WORK NECESSARY TO BEGIN OPERATIONS.

2. DISBURSEMENTS TO 3RD PARTIES - NO 18% VAT APPLIES ON THESE

(A LEGAL RECEIPT / INVOICE IS ISSUED BY THE 3RD PARTIES CONCERNED FOR ALL THE BELOW)

REGISTRY FEES MALTESE REGISTRY OF COMPANIES - **245 EURO** (CALCULATED ON THE MINIMUM AUTHORISED SHARE CAPITAL OF A PRIVATE COMPANY OF EUR 1200 AND IN ANY CASE LESS THAN EUR 1500)

COURIER COSTS - **25 EURO**

PUBLICATION COSTS OF MEMORANDUM AND ARTICLES OF ASSOCIATION (REGISTRAR) – SIX (6) COPIES - REGISTRAR FEES **150 EURO**

(AOI/MOI, CERTIFICATE OF INCORPORATION, CERTIFICATE OF REG. OFFICE, CERTIFICATE OF DIRECTORS & SECRETARY, CERTIFICATE OF SHAREHOLDERS)

3. SHARE CAPITAL DEPOSIT

THE MINIMUM PAID-UP, ISSUED SHARE CAPITAL IS OF EUR 240, representing 20% or minimum authorized shared capital of EUR 1200. THIS SHARE CAPITAL SHALL BE AVAILABLE TO THE COMPANY UPON THE OPENING OF A BANK ACCOUNT, OR WITHDRAWABLE AFTER INCORPORATION OF THE COMPANY

SUMMARY (FORMATION - WITH ENGLISH CERTIFICATES ISSUED BY THE REGISTRAR)

DISBURSEMENTS FOR A STANDARD, 1,200 EURO SHARE CAPITAL COMPANY: **420 EURO**
IF SH. CAPITAL > 1.500 EURO: DISBURSMENT INCREASED PROPORTIONATELY IN ACCORDANCE WITH REGISTRY SCHEDULE. PLUS EUR 240 MINIMUM PAID-UP SHARE CAPITAL

TOTAL PAYABLE IN YOUR CASE: **1.410 EURO (FEE 750 + DISBURSEMENTS 420 + MINIMUM ISSUED SHARE CAPITAL 240.)**